

Flushing Church of England Primary School Governing Body Meeting

24th September 2020 – Zoom meeting due to Covid-19 Lockdown

MINUTES

In attendance:

Mark French, Bob Hurrell, Alison Eva, Leslie Hygate, Helen Dodd, Andrew Stevenson, Stacey Mullins, Sue Treneer & Lisa Beverley-Jones, Hayley Tucker (clerking)

Meeting started at 18:06

1) Prayer

A prayer was said by AS to start the meeting

2) Apologies

3) Pecuniary interest registration (& Term of Office)

All to email to Hayley

4) Election of Chair & Vice Chair

Robert Hurrell was nominated by LH & LBJ seconded, all in favour – RH happy to continue
Andrew Stevenson was nominated by LH – HD seconded – all in favour – AS happy to continue

5) Governing Body Decision Maker

No Changes have been made and all were happy to accept.

6) Committee Structure, membership & Terms of Reference Review

Hearings Committee – no changes made
Appeals Committee – Lisa Beverley-Jones replaced Kate Hughes
Pupil Discipline Committee – no changes made
Headteacher's Performance Review Group – no changes made
Curriculum & Staffing Committee – No changes made
Premises & Finance Committee – Adam Whittle replaced Kate Hughes
Areas of responsibility – Kate Hughes replaced in following areas:
Topic - Stacey Mullins / Music – Sue Treneer / Equality & Diversity – Helen Dodd

7) Items for Any other Business

Home Learning Plan – In Heads Report
Admissions Policy – In Policies

8) Minutes from the previous meeting

All agreed they were a true record of the meeting and they will be signed by Robert H and will be given to Hayley later.

9) Matters arising from the previous minutes

Item 4 Finance (Covid-19 Costs so far)

MF added £2116 childcare costs to our claim. We are yet to receive any of the funds we have claimed for the additional costs due to Covid-19 and it is likely that we will not be reimbursed for the bulk of the claim.

End of Term Activities – All school activities went ahead in some form – The Virtual School Games replaced Sports Day, Prize Giving took place in individual classes, filmed and sent to parents on Class Dojo – the Leavers Service took place for Year 6 and their families in the Village Club – The School Play was filmed and edited on iPads by the Dolphin class and was played at the leavers service. Reports were handed out to children who were in school and posted to those who were not.

10) Finance – Monthly Report

Childcare Costs have increased due to the lack of income from March to September and could potentially be £10,000 down. We could possibly recoup a little from the Government, but it is unlikely.

Some areas of the budget are still looking healthy and we could redistribute if necessary, around other areas which have been impacted badly.

The Curriculum budget is nearly spent; however, we have purchased a subscription and the resources for Power Maths and are due to recover 50% of the costs through a match funding programme from the Maths Hub.

The UFISM allocation we have been given is less than normal, but it transpires this is the result of two different census returns, and it is worth considering that there was little outgoing from March – September in this area.

MF has ordered more iPads as some are quite aged and may be required for home learning if we go back into lockdown.

MF Expects the funding expected from the Government we had been expecting for next year to still be secure.

The Governors had no queries regarding the budget.

11) Heads Report

This was largely centred around Covid-19 procedures and updates, which the Governors are all up to date with as they are informed with any new developments.

Pupils on roll are now at 79 which is the most there has been on roll for many years (ST thought maybe the early 90's).

Attendance so far has been good, and all children have come back. We have sent one pupil home with possible symptoms, but their results came back negative.

A noticeable gap is the pace and stamina of the pupils and their everyday knowledge is a little rusty but this is improving each day. We are due to receive a catch-up grant of £80 per pupil, but we will wait to see what gaps appear and use this time accordingly; we will assess over half term with who, why and where to use it.

Everyone is happy with the progress so far. LBJ reported that the parents are all very grateful to have had a full start back in September with no insets etc which has worked well.

MF advised that the Government require us to have a home learning plan in place. Ofsted will visit 1600 schools in September (regardless of their last visit date or outcome) to assess Covid-19 provision. Our plan is outlined and based largely on the lockdown structure, but teachers will be expected to contact pupils daily which could prove problematic (from his own parental experience of music lessons over lockdown), and weekly could prove more accurate. Oak Academy is now in place which we can use to dip in and attach relevant videos if needed. The new Power Maths books and CGP books can also be sent home to allow continuity. MF advised that we insist on stricter use of Class Dojo, particularly if pupils do not seem to be engaging. All Governors were happy with this provision. RH asked how many engaged in Lockdown – MF confirmed all but 1 had some form of engagement be it through email or class dojo, or physical schoolwork sent in. Homework will be set on Class

Dojo and we will communicate where possible on it, to ensure parents are comfortable and competent in using it if we need to close again.

12) School Development Plan (to approve)

MF advised this was largely modelled on last years report with additional sections following Sue Frater and Marie Hunter's reports and feedback and we are working on maintaining what we already have. LH queried the progress of the Bowling Green Garden – MF confirmed this was put on hold due to Covid but will happen in the future once we are able to physically work in the space.

13) Policies (to approve)

Behaviour

One change now that we are unable to move pupils between classes
All happy to approve

KCSIE

Government requirement
All happy to approve

Safeguarding

Based on the CAPH model
All happy to adopt & approve

Admissions

Nothing to change

14) Governor Inclusion Training

HT to email Governors with dates of training online.

Observations can be done by Governors who already visit school in bubbles – HD, LH & RH all reported back on the very positive energy within the Dolphin classes. MF advised these Governors can stand in doorways or listen in if unable to physically be in the class bubbles for the time being – can arrange virtually if necessary.

15) Friends of Flushing School (Verbal Report)

PT not in attendance but LBJ advised there was nothing to report due to a hold on all events – if anyone had any virtual ideas to let them know – MF will add this to the school newsletter.

16) Any Other Business

HD thanked Mark French for how hard and efficiently he worked over the Lockdown and beyond, particularly when things were changing so quickly.

17) Confidential

None

18) Dates of next meetings (discuss any changes)

FGB Thursday 26 Nov 2020

FBG Thurs 4 Feb 2021

19) A.O.B. agreed by Bob 24 hours before the meeting

None