

**Flushing Church of England Primary School Governing Body Zoom Meeting  
Thursday 14 July 2022, at 6pm**

**MINUTES**

**In attendance:**

Robert Hurrell, Mark French, Tamsin Lamberton, Leslie Hygate, Helen Dodd, Sue Treneer, Alison Eva & Lisa Beverley-Jones, Adam Whittle, Polly Tregaskes, Hayley Tucker (clerking)

Meeting started at 4.05

**1) Prayer**

Leslie Hygate started the meeting with a prayer and Bob welcomed Tamsin

**2) Apologies**

Andrew Stevenson

**3) Pecuniary interest registration (verbal declaration)**

Nothing to note

**4) Items declared for any other business**

None

**5) Minutes from the previous meeting attached**

All agreed that they were a true and accurate record of the meeting.

**6) Matters arising from the previous minutes**

MF highlighted the following points:

Apprentice funding on Kick Start Scheme– Be Ready failed to register with DWP – going round in circles and have put to bed – not getting anywhere and not likely to. Had 50 hours free, more would have been nice but not worth pursuing any further.

Staffing in Sept – Have covered 3 of the 5 hours O/S for MF lunch.

SIP – Vicky still investigating SIP as far as we know (LH asked if Mark Lees could help suggest).

Defib – Mylor WI raised some money with events and more planned – when they have enough funds to pass on they will do so.

Education White Paper – Unions still recommend we do not panic re this recent report. MF couldn't attend meeting re LA forming a MAT but the feedback was that it did not go well; the schools which are still independent are independent for a reason mostly because they want to stay individual as they like their own systems and processes. Ongoing.

**7) Finance - Budget monitoring report (information) attached - End of year close down documents (to accept) attached**

MF ran through in reverse – close down for 21/22 a lot of areas are still underbudget inc nursery funding, PP, as during the pandemic it was hard to spend in certain areas. Important to note that we still need to be careful not to overreach making the 3 classes into 4.

All happy to agree the budget and BH will sign off and return to FMS via Hayley.

**Current budget** – very early days but looking good. PP looking healthy, and there is a supplementary grant for health and welfare . Over/high expenditure in supply and training, due to camp and catching up on in person training which did not happen during COVID, but there is still the carry forward to apply as well as the money from FOFS and panto money donations.

School led tutoring has been fully spent, mostly on staff training; pupil premium will cover from now on.

ICT high as front loaded invoices for SLAs  
End of year current forecast £93412.

PP allocation has increased

PE grant renewed.

Early years funding already exceeded the estimate.

School income includes the wonderful donation money from the pantomime committee.

LH queried who Lorne Stewart are – it is our compliance for servicing equipment / pat testing etc.

Sports premium allocation not yet been used.

All happy to approve the budget.

### **8) Staffing Structure (to approve) attached**

MF ran through the current staffing arrangements (currently 18 will drop to 17 in Sept). It is worth staying in the 1-17 bracket as services from LA cost more. Staff now twice as many as four years ago to allow growth within the school.

All governors happy to approve the structure.

### **9) Head's report (information, that includes standing items, Safeguarding/Health & Safety) attached**

MF presented on screen for Tamsin's benefit

#### **School roll current and expected in September:**

Pan is 86 net capacity (25 years ago was 64) PAN has consistently been set at 12 but this has often been exceeded. Where the numbers are higher, we cannot expand (if pupils leave their space is not reallocated as it has a big knock on effect on the years each side. Whilst the class sizes seem small considering the school and site size they are sufficient. 7 leaving in year 6 and 13 coming in in Reception for 22/23.

#### **Attendance Statistics**

Lower this year, there has been a rise in unauthorised absences (often due to people taking holidays), covid cases are illness all factors. There are no individual concerns

1 ECHP

12 SEN

18 PP (16 FSM)

No exclusions

#### **Staffing**

Run through already

#### **Governing Body**

And areas of responsibility

#### **School data**

Early days to get data back

Results looked at for SATs, phonics, multiplication

Y6 Reading in line with National average of 2019, the small class sizes make a HUGE difference to overall outcomes.

Y5 in line, Y4 lower but better greater depth. Year 3 inline year 2 below due to the nature of the cohort.

5 children came in during lockdown, 4 SEN, 1 EHCP high PP, all three years affected by Covid & medical issues.

There is some underachievement so time to put in interventions etc. Intervention will not yet have had an impact on the results but will do by next year.

Reading Writing & Maths combined are higher than average across most year groups.

Scaled scores still TBC but looks to be in-line with national.

**EYFS profiles** - 10/12 pupils had good level of development; the 2 which fell short scored lower for reading and numeracy.

### **Phonics**

Y1 - 2/13 passed which is well below the national average - Papers in nonsense words which children have not blended correctly so at least we have a focus point to work on.

Y2 - 7/14 Multiplication check

Hard to know what the data means in terms of national average as yet.

### **Intervention support**

Our biggest barrier is space not money; having areas to do the sessions and when we do it is always going to be an issue. We have had to use TUC time to complete this with some pupils.

2 main programmes of support Numberstacks & FFT:

FFT ticks the boxes for spelling, blending, comprehension; Children are really enjoying it and the results are speaking for themselves. If every child could have time doing it, it would make a huge difference but we are so limited by time and space – 3 x 20 mins a week is a lot of hours to find locations.

Annual cost £4820 which is a lot but the results are worth it.

LH asked if play therapy is beneficial to the older children. MF explained how it works and why it is beneficial.

### **Grants and allocations**

These were run through – PP allocation, PE grant, Ukrainian grant, Academy conversion grant – still ringfenced.

Playground suffered in the heat – will repair but will need replacing or resurfacing.

Emergency lights – still chasing the IA but may come to it that we have to do it ourselves

Flooring – sand and varnish or carpet

Redecoration / cupboard replacement

HD asked if we can use the MAT conversion money to resurface the playground – MF advised that it is ringfenced so we cannot, and as it is possible that we will need to be in a MAT by 2030 we may well need that.

### **Main Services**

Childcare clubs; these have grown immensely since lockdown and are now full every night. We have added more staff to accommodate the increase but there is more money coming in and it is actually making a profit. Breakfast club is expected to be at capacity in September.

Polly asked if we can use the income to fund outside providers? MF explained that we do, it is currently Embrace Dance Fitness.

### **Main areas of responsibility**

These were run through

### **Partnerships**

Flushing, Mylor, Mawnan improvement partnership

Penryn Partnership

Penryn Sports Partnership

Creativity Project

### **Training and Monitoring**

Performance management

SIP

GOV visits

### **Covid**

There have been 22 cases since 6<sup>th</sup> June – no provision suffered as part time staff mean we can cover internally.

Adam left at 4.52 to get the ferry

### **Friends of Flushing School (FOFS)**

chaired by Emma Walker

#### **10) Coordinator reports**

As time short – will work through any queries in first Sept meeting

Hard to squeeze in with Covid but they have given some good starting points to focus on and look at next term.

#### **11) PE Grant review**

Report looked at in comparison to the size of the school often hard to spend it – have to be creative. Carry forward nearly £7K. Penryn Partnership bought in, sports resources, and the Bowling Green pavilion and Village club as we have to use them for delivering PE lessons.

No questions or queries.

#### **12) Allergy policy (to approve) attached**

We have a child come in to the nursery with allergies and epipens – action plans made for the child and an individual risk assessment MF has queried with Health & Safety re whether we need to have a no nut policy but it was advised can be counter productive as can make allergy worse. Advice was to not ban them but to try to discourage them; worth looking at in September in more depth but very hard to police.

No questions - All happy to approve.

#### **13) Transition**

Tamsin has been in to meet with Mark & Bob, she has been in to meet her class and will be at the play. Mark will hand over to Tamsin and has been collating files and info for her. Mac Book purchased which is loaded up with files for her.

Tamsin is feeling happy and prepared.

#### **14) Any other business**

RH thanked Mark for everything he has done for the school – Mark said it was a joint success as Bob has been with him mostly along the way and thanked all the governors. It is such a privilege that we have Governors in school every day so we really work together.

#### **15) Confidential**

None

#### **16) Date of next meeting**

Thursday 29th September, 4pm