

Flushing Church of England Primary School Governing Body Meeting

Thursday 30th Nov 2023, at 4pm at Flushing School

Minutes

Bob Hurrell (Chair), Andrew Stevenson, Leslie Hygate, Tamsin Lamberton, Polly Tregaskes, Lisa Beverley-Jones, Tamsin Lamberton & Hayley Tucker (Clerk)

Meeting started at 4.04

1) Prayer

Andrew Stevenson

2) Apologies

Stacey Mullins

3) Pecuniary interest & Registration (forms attached for completion)

No changes

4) Election of Chair and Vice-Chair (elect)

RH is happy to remain as chair.

Proposed by ST & seconded by LH - All agreed

Andrew happy to remain as Vice Chair – Proposed by LH & seconded by PT.

5) Governing Body Decision Maker (Review)

All happy to continue with no changes

6) Committee Structure, membership & Terms of Reference (Review)

TL would like to reinstate the Finance committee

AS said the rational to dissolve the committee previously was because they were a very small GB and when you split the meetings you end up going to more and spending more time. LBJ & PT happy to form committee with

TL, AS happy to go back on finance too.

TL, PT & AS & LBJ will be committee and will meet on 1st Feb 24 which is 2 weeks before the next FGB

Hayley to email Budget from bursar each month as rcvd.

Curriculum etc happy to discuss in depth at FGB

7) Items of AOB*

SEE CONFIDENTIAL MINUTES

8) Minutes from the previous meeting (FGB) *attached*

Error in item 4 – HT updated

9) Matters arising from the previous minutes

Item 11 said that we had not received any complaints regarding the provision at the Village Club, and we had one the next day; They raised concerns regarding the following:

- Are the Risk Assessments for the use of the Village Club were still current?
- Are the tables the right size?
- Is it safe to go up & down with the groups of children?
- Are the correct ratios being followed?

ST came in and we have reviewed the Risk Assessments and along with RH & Lee Moscato, everyone was happy that everything is safe, and that it is suitable and workable environment in there. ST said that she had no worries about the site, the situation, or the teaching provision.

We invited the parent who had raised the queries to come and see the set up at the Village Club, which they have thus far declined.

The Village Club had a complaint from their neighbour regarding the noise and the gate banging – we are working and supporting them and making sure that we are as reasonably quiet as we can.

10) Finance - Budget monitoring report (information) *attached*

The Governors looked through the Budget

We are hoping to claw back some supply from staff insurance – going through claims process.

PT queried PE Grant expenditure, need to confirm if spent on return

No other issues were raised.

11) Head teacher's report (information) *attached*

Ran through the report

AMGH the Education Welfare Officer came for attendance review – she had no worries at all.
Lee Moscato from the diocese visited; he was very happy.

Literacy & Maths reports handed out – TL said that it is nice being a bit more practical about maths with children writing the problems out, using counters etc rather than just filling in books.

AM cannot continue with covering Year 2 in January – TL may do it herself or we could try to get a supply teacher for the term.

Building work from the backlog maintenance programme is yet to start.

The Diocese has pledged £1000 to revamp a library area for us and we are working together to see how best to spend this.

AE raised she is worried about the staff wellbeing as there is no space for them to eat, have a break, have meetings etc. LBJ asked whether we could have a student from the University design and make the space work for more different purposes.

Need to look at wifi connection in the back room as not good.

Lee Moscato thought that we need a fence and possibly new gates. He went to Paul Renowden and asked why we don't have it county said only if EHCP flight risk; but now it is raised it may need to be addressed.

12) Draft SIIP

No changes or updates

13) Policies (to approve) attached (Access, Relationship, EYFS Relationship Policies)

All happy to approve

14) Standing Items – Safeguarding (Policy, KCSIE) - Health & Safety

Dealt with above

ST happy with H&S following visit yesterday.

15) Governor Monitoring Schedule

TL has put together a schedule for Governor visits, just a draft to allocate following allocation of roles.

16) The Friends of Flushing School (verbal report)

FOFS came to the parents forum on Monday - 7 or 8 came; three or 4 parents gave email addresses, LBJ made poster to try and draw people in after the Christingle. Cakes, stalls, teas & coffee etc & raffle.

LBJ suggested that we offer AOB in advance for forum in future.

17) Confidential

See confidential minutes

18) Date and time of next meeting & proposed dates for the rest of the year

1 Feb Finance Committee

29 Feb FGB

25 April Finance Committee

9 May FGB

4 July FGB