

Flushing Church of England Primary School Governing Body Zoom Meeting

Thursday 15th July 2021, at 6pm

MINUTES

In attendance:

Mark French, Bob Hurrell, Alison Eva, Leslie Hygate, Helen Dodd, Sue Treneer, Polly Tregaskes, Helen Dodd & Lisa Beverley-Jones; Hayley Tucker (clerking)

Meeting started at 18:04

1) Prayer

The meeting was started with a prayer from Andrew Stevenson

2) Apologies

Stacey Mullins

3) Pecuniary interest registration (verbal declaration)

None

4) Items declared for any other business

None

5) Minutes from the previous meeting *attached*

The minutes from the previous meeting were read through before the meeting took place due to time constraints and all agreed that they were a true and accurate record.

6) Matters arising from the previous minutes

9) SIP Report – Mark Lees is now visiting Flushing School on 8th October along with the Headteachers from Mylor and Mawnan.

7) Finance

- Budget monitoring report

Budget Monitoring report was read through and no concerns were raised by Governors.

- End of year close down documents

The Closedown Document was read through – all lines in surplus, except for Childcare as there was no opportunity during lockdown to bring in revenue here, staff were still paid as if it had been operational. However, it is still a very healthy figure to carry forward.

Budget has been set ready for approval - LH proposed that we approve the Budget document and AS seconded with all Governors in agreement

8) Head's report

London Residential:

Following the latest Government Covid Roadmap, we can better plan for the London Residential; Should we have a potential case whilst they are away, it will only be that case which will need to isolate until PCR completed – if negative, they can re-join the group, if positive, their parents will have to collect them with no knock-on effect to the rest of the party, unless, we are contacted by Track & Trace. This makes things look far more positive for the trip to continue in its entirety.

Covid Cases:

The school was deep cleaned and fogged on the Monday after the cases were confirmed to protect the pupils who were able to remain in school. LBJ asked if any outstanding cases might affect the residential and they will not, as they have been isolating for longer than the 10 days already, and will be able to return in time to go on the trip.

End of Term Events:

We tried to carry on as many as possible, but Sports Day was not feasible with so many pupils isolating, it did not seem right to go ahead so this was cancelled.

The London Residential, the play and the prize giving will all go ahead as normally as possible, as well as a surfing day for Year 6 and swimming for the Dolphins.

Staffing:

Mary Arthur came into school for a day this week and will return next week, so she can start the year in September knowing our processes and structure a little more.

The potential apprentices are still delayed due to a lack of applicants – furlough, and summer jobs are making suitable candidates invisible – hopefully they will emerge in the new term!

School Roll:

A document was given to the Governors showing the available spaces in the school.

Assessments:

Had the assessments taken part in a normal year with no pandemic, they would have been not amazing but no dire.

However, considering the year our pupils have had, it was an acceptable outcome. It is interesting to study the differences which have emerged from lockdown – the older pupils fared better, possibly as they were able to be more independent during lockdown.

Year 6 did well; The greater depth suffered in maths and literacy as the building blocks have not been able to be as consistent as normal. It is more the social and emotional side that the pupils seem to have suffered than the academic, particularly for the pupil premium pupils.

Attendance:

Remains above average.

Pupil Premium:

Remains static at 14 pupils

No Governors had any queries regarding the information in this report but it was noted by LH that the outcomes are positive and shows that the catch up work being done has been beneficial.

9) Staffing structure and head cover plan

A document was shown to the governors to outline the staffing structure for next year and all Governors were happy to approve it.

The Cover Plan following MF stepping down from teaching and reducing his FTE to 0.8 in school next year was discussed and it was agreed by all.

10) Succession update

RH advised that there had been a meeting with Katie Fitzsimmonds and several Governors to discuss the potential possibilities for MF's replacement. The overriding outcome was that Governors do not wish to go down the academy route as they are keen to maintain out special individuality. The Governors feel that the relationships we have with our partnership schools are very positive and beneficial without the academy status. It was agreed that the role is a fantastic and very attractive opportunity for the right candidate in a great school with a great legacy. We have time on our side to try and recruit to fill Mark's successor and still have the academy as a possibility should we not be able to find one.

RH asked how the staff felt and AE said much the same as the Governors, and that many hope we will recruit like for like, however hard that may be and avoid joining an academy if possible.

It was agreed that we start to draw up an advert in September, and advertise before half term- with interviews before Christmas. AS stated that the advert will need careful consideration, and to reflect that it is a fantastic opportunity in a wonderful community, to ensure that we target the right person who shares our Flushing Ethos. MF has a great advert which he will share with the Governors as a basic to work from. And LBJ offered her assistance as she recruits for the university so is well experienced in this area. It was also suggested that Katy Fitzsimmonds and Mark Lees are brought

in to help with the task and all agreed. MF suggested it would be helpful to have something to look at for the next meeting.

11) Health and Safety (compliance feedback)

The LA recently completed a compliance survey. The areas picked out were Radon testing and Glazing Surveys, both of which are no longer completed by either County or Lorne Stewart. It was also mentioned that we needed a report from the Insurers but as the insurance is arranged by County, this has been pinged back to them to source.

12) Safeguarding (return feedback)

The reports for the past two years were discussed – the issues highlighted in the report for the past year have mostly come about due to Covid, and MF does not see that we could have done more. Hopefully they shall no longer be an issue come September and there should be no repercussions.

13) Policy review (attached)

The policies were given to Governors in advance of the meeting to read through and all Governors were happy to adopt and approve all policies.

14) Any other business

None

15) Confidential

None

16) Date of next meeting

Thursday 30th September, 4pm