

**Flushing Church of England Primary School Governing Body Zoom Meeting
Thursday 6 October 2022, at 4.05pm**

MINUTES

In attendance:

Robert Hurrell, Tamsin Lamberton, Leslie Hygate, Helen Dodd, Sue Treneer, Alison Eva & Lisa Beverley-Jones, Adam Whittle, Polly Tregaskes, Hayley Tucker (clerking)

Adam Whittle – arrived at 4.15

Meeting started at 4.07

1. Prayer

Leslie Hygate started the meeting with a prayer and Bob welcomed Tamsin

2. Apologies

Stacey Mullins & Andrew Stevenson

3. Pecuniary interest & Registration (forms attached for completion)

rcvd from all except Stacey, Adam & Andrew – staff in progress

4. Election of Chair and Vice-Chair (elect)

Bob happy to do one more year as chair but would like someone to step up - all agreed

Andrew proposed by LH all agreed if he is in agreement – Leslie will call.

Leslie – lapsed – will reinstate – all happy for her to be reinstated.

Polly happy to stand down if necessary to allow another parent to come in.

5. Governing Body Decision Maker (Review)

No changes - all happy to go ahead as is.

6. Committee Structure, membership & Terms of Reference (Review)

All happy to remain on existing committees.

LBJ said that as some governors have not attended frequently – will act according to letter sent last year.

7. Items of AOB*

None

8. Minutes from the previous meeting (FGB) attached

All happy a true and accurate record - copy signed by BH and filed.

9. Matters arising from the previous minutes

School roll – pan 12 in all year group bar two and most at 13 1 space in y3 and a couple in y5. Lots of enquiries coming in.

10. Finance - Budget monitoring report (information) attached

TL – Residential being looked at – being mindful of cost of living crisis to make it a good, but economical experience for children.

HD queried what will happen with Energy - all agreed it is a worry but we have no way of knowing.

No other questions re the budget.

11. Head teacher's report (information) attached

TL – Focus and priority will be on English; early reading, reading for pleasure

EYFS building a bit cold and austere will be looking at that. Maths continuing mastery.

Enrichment – we need to put emphasis on trips.

Improving outcomes of pp – AM on course for making the best with the Pupil Premium funding – will be a great Phonics – we really need a validated scheme (LH agreed and noted that this was identified in 2017 but not tackled). We are researching but it is expensive; Read Write inc is a great scheme but will be £4.5k (it will be match funded by the English hub, so £2.25K to us). Our Phonics scores are so bad, (possibly due to cohort, possibly partly because of covid), this must be a priority; All the support and resources are included within the cost, RWI seems most comprehensive. TL has a meeting tomorrow to see if she can get the cost down. There is a training possibility on the upcoming inset day (which was planned for maths mastery which has been cancelled), where we can get up and running then, everyone will be consistent and trained on the same page, as well as us having a system to keep track of progress with an online portal. New resources are vital to support the scheme and it seems like a good fit for our requirements. All governors happy to move forward with this.

Looking at KS2 pupils there is a big gap – especially in phonics.

Maths mastery and fluency, are being skilfully delivered; need to ensure power maths books are ticking the right boxes going forward.

Attendance good – lots of coughs and colds, advice is to stay at home if feeling poorly.

Staggered lunchtimes are impacting on staff as they have no time away from the children. TL is being a lunchtime supervisor and playground supervisor to see how it all works.

Mark patched up playground before he left.

School council involved looking at tuck and dojo awards. Having a reading push linked to the phonics.

We would like to do a 'big read', and revamp the reading areas to make them appealing; Flushing Regatta gave £200 donation which we would love to split to £50 per class to make reading areas that you want to sit in. All soft furnishings are still missing since Covid and its time to bring them back!

Performance Management – TL doing lesson observations and it has been great to see what is going on. TL noted that the teaching has been good or outstanding.

Breakfast club full most mornings

TUC too full! We need to spend some of the income on resources; it is hard to prep the classrooms for the next day as TUC are often in them; it would be good to rotate around the school to allow teachers to have time to do things in their classrooms without the TUC children being in them. Need to try to use the village club more, especially when the weather comes in bad. AE & HD queried the needs of the range of ages, especially the additional demands of the 3 year olds on the TUC staff – it was suggested we could increase the price for the wrap around provision – or we could ask for parent helpers which will be considered.

SEN – HM sent over the IEPs to the teachers to complete so she can work more strategically on the more pressing SEN needs – TL overseeing all SEND pupils over the next few days; she is not sure how much the intervention work is benefitting them.

AM – improving outcomes.

Future INSET suggestions for 'Knowing More and Remembering more', to ensure pupils have good recall on the information they are being given. SEND pupils need to be the responsibility of the class teachers.

Village Club - looking into projector for the village club which would make it a better space.

So lovely being at the village club for assembly on Fridays with the whole school but would be great to have some way to view moving images down there. LBJ suggested speaking to Kate Collins – Bob said we had been looking at a PA system but maybe we could use that too?

We are making better use of the Staff shared drive to keep information centrally, which will be really useful and accessible.

Early Years – Alison did her Oracy training Jan 2020 which has not been properly utilised – hoping to bring that back so that children can use speech well to be in group work etc – face masks over Covid made things very difficult to put this into practise. HD said how important it is to be able to talk, even if you struggle with literacy, the ability to talk is so vital; the oracy element makes the most incredible difference to progress in all subjects. Will be great to use this skill. Youth speaks competition is back this year

Helen French wants help with the community to sort the garden by the pavilion which we will look at.

TL has asked staff for a wish list – Sports premium can be used for Early Years provision so it would be great to spend this money where it would be so beneficial – low room dividers that can fold up and go to the shed have been suggested as a priority which we will purchase, Its very loud up there; soft furnishings and rugs would make a huge difference to the acoustics.

Phonics – 2 of 13 passed – working on this.

No covid queries which is great.

Ran through staffing

Jake apprentice

Explained the Swiss teacher role.

Recovery work (interventions), are not quite working as all a bit sporadic and need to ensure that the data is progressing.

Maths Mastery making a big difference with the well-articulated learning – chance for one more teacher to benefit from training.

MyConcern – TL is keen to use this electronic safeguarding system, which is secure, safer, easy to see the chronology. Is expensive but safeguarding so vital to school. At partnership meeting some other schools are using the system and it was well recommended.

Twinkl sub been expanded to give teachers more resources.

Possible move towards reutilising the space within the school building. Space is always at a premium – the back room is such a vital space but it is not always free when you need it to be – looking at the possibility of converting the PE sheds into a break out room, move the resources into the boiler shed. Exploring possibilities of how best to use the space with the most economical solution, preferably where you could have a confidential meeting or quiet space – Bob suggested the small playground could be an area to review; this is definitely a possibility but loathed to lose more outside space...

HD asked why lunches are eaten at school now – could we move it back to the village club? We are exploring solutions; we are a little worried about the toilet arrangements (as they are grim and now used by the public). Andrew Grigg had meeting with TL about how best to use the space but it does need to be explored.

ST said there were once plans to build up above the existing classrooms; The dream would be to go up, with two classrooms and a hall below. Loathed to ask the council if we can expand incase they want to merge us with Mylor. BH said those plans have been quashed as Mylor are not keen and they are not a C of E school.

ST noted that the tiles on the roof next top the playground are loose, need to fix and net off the roof to ensure the safety of the children and the integrity of the roof. Need to get sorted ASAP; Brian Boulton Ltd, Lorne Stewart, Alex Harper-Cable were all suggestions

We have bought apps for fluency which are up and running.

Penryn Partnership leagues back on and the children are loving it. We are working with the sporty children and the un-sporty ones so all benefiting from all the sessions.

Harvest festival back up and running – starfish children doing the boxes which will be delivered to the more senior residents and any overspill to go to the foodbank.

Parents evening dates proposed – w/b 7 & 14 Nov 23

Residential being sorted by Sonia

AE asked whether we are going to recruit for another lunch time supervisor – TL happy to do it whilst she sees how everything works. LH raised that it was noted that 17 was the cut off before we had another bracket within the LA of cost.

AE raised that all staff need to have a break, there are times when you don't get one. – all agreed.

Attendance 96.6% Seahorses winning currently.

Pupil Premium remains the same.

TL noted that the children are well behaved here. It would be good to change to behaviour policy to a 'relationship policy' so that the policies fits all ages. One pupil in seahorses is currently a little challenging; we are having this observed; a better use of space and acoustics would be a benefit possibly.

Gender balance still showed on reports – not sure though why can come off now.

12. Draft SIIP

Most items covered with the Heads Report.

Working document so it will evolve over time.

The Governors asked if we knew who the SIP is but we have not been advised – Mawnan and Mylor both had SIP in this week but we are not sure who it is or when they are visiting.

13. Policies (to approve) attached

All approved

LH commented how nice the newsletters are – all agreed

14. Standing Items – Safeguarding (Policy, KCSIE) - Health & Safety

Roof tiles already discussed – need a handy person – Helen suggested Alex Harper -Cable

Carpet in the seals coming up – needs sorting.

Floors need revarnishing or recarpeting – similar prices but need to decide soon how to proceed. Bob said if the school dinners are here the carpet would be not so good.

Bob wanted to check that the screen in the dolphins is sorted.

15. Governor inclusion/Training

Bob still needs to do the safeguarding training – HT to send link out again to all who hasn't completed it!

Governor training for SM & AW – HT to sort

16. The Friends of Flushing School (verbal report)

Lisa said they have set a date to have a meet and greet with the parents and Tamsin – using Tamsin as a lure to get parents into FOFS.

Following that will get working group together to do more events in the future.

Can we go back to the post nativity Christmas events. TL said we are unsure of the capacity at the church, may need to do nativity in school & Christingle at church but something will be happening.

Will investigate further but all agree how lovely it is to have the nativity up there.

Lisa and Adam had to leave at 5.35 as TUC ended

17. Confidential

None

18. Date and time of next meeting & proposed dates for the rest of the year

Move to go back to committees –

Committees TBC

Next FGB – TBC – HT to discuss with Tash and email date ASAP

Premises & Finance – AS – need to confirm with Andrew

Curriculum - TBC

Staffing - TBC

Website too busy – need to ensure complaint but informative