

Flushing Church of England Primary School Governing Body Meeting

Tuesday 19 March 2024, at 4pm at Flushing School

MINUTES

Attendees: Bob Hurrell (Chair), Tamsin Lamberton, Andrew Stevenson, Sue Treneer, Polly Tregaskes, Lisa Beverley-Jones, Alison Eva, Leslie Hygate, Hayley Tucker (Clerk)

Meeting started at: 16:04

1) Prayer

Given by AS

2) Apologies

Stacey Mullins

3) Pecuniary interest & Registration

No new

4) Minutes from the previous meeting (FGB) *attached*

All agreed true and accurate record and were signed by BH

5) Matters arising from the previous minutes

None

6) Items of AOB*

None

7) School Hours

Need to increase school hours to 32.5 which is an Increase of 10 mins each day – ferry can start slightly earlier so that children come in at 8:45 and start earlier rather than later – need to consult with parents, can do by email and give them a deadline but push towards start of the day.

8) Staffing

Succession Planning

Tamsin made difficult decision to move on from Flushing and we need to replace her.

All govs understand her reasoning.

BH said we need to move forward and get the ad out – its possible that we might not get someone for September, it depends what the situation is with the successful applicant. Need contingency plan for September if necessary. The Heads vacancy brochure will be updated by HT and BH and include a preference for SENCo role too, if noone internally would like to do the role. Also need to consider recruiting for another teacher in September depending on how the classes are split next year when we know how many new pupils to expect.

Advert to run ASAP hopefully tomorrow; Closing date 17th April with the Shortlisting to be done by Leslie, Lisa, Alison (HT to get safer recruitment training in place for LBJ on 19th)
Interviews on 29th & 30th April.

Sickness

See confidential minutes.

TA Contracts

See confidential minutes.

9) Finance

Finance Committee Report (Information) attached

Ran through report - supply budget gone over due to need to cover staff absence.

Looked at the sports premium & pupil premium – committee asked if this has been allocated to the different budget lines where necessary and TL will liase with the bursar..

Funding is decreasing so some of the reserves will have to be used due to the nature of the budgets given. AS said it was expected, and all things considered, it is good.

Budget monitoring report (information) attached

Discussed above -

Benchmarking Report attached

Looked at previously.

10) Head teacher's report (information) attached

Run through – parental questionnaires were very positive.

'Bee Rules' for Flushing very positive (Be ready, Be Kind, Be Responsible, Be Respectful, Believe)

School Council – lots of events, very busy, very positive.

Jane Wheeler working really well with the children. Children loving it. Really helpful to have ideas for the teachers to for their CPD – getting some really good responses.

Re done the hall way to reflect the Flushing ethos and make it more welcoming, and a usable work space when necessary. Have had so much lovely feedback.

Flushing Fives being underpinned by the Christian values.

Just had email from Graham Plunkett saying that schools need to have wrap around care from 8 to 6 – more info to come as it received.

Ran through Literacy & Maths Co-ordinator reports

Clerk role still vacant – no applicants, hoping to combine with Mylors new clerk – LBJ said that she will advertise locally if needs be.

Backlog maintenance still ongoing, is being quoted for but not been told when it is happening – DFE Conditioning report is damning and shows how important this work will be.

Fencing – Diocese said we need perimeter fencing. Topan fencing came to quote for front of the school. £10,000 quoted which also includes a maglocked gate – now its been highlighted we need to sort – and Martyns law will come into effect. Also included a mag lock gate with intercom access. Should look good.

Behaviour still really good in school.

Trips going really well

Condition Report *attached*

Discussed above.

12) Standing Items – Safeguarding / Health & Safety

Discussed above – fencing

13) The Friends of Flushing School (verbal report)

Not much news – Still no volunteers who have come forward to take over. No done anything this term – FOFS doing cakes at the pre loved sale

Worried that some families are missing out on trips because they can't afford it and suggested we should have some funds in place to subsidise for any families struggling to pay. TL explained that we do allow children to go on the trips even if they don't pay, usually with PP funding if relevant to that child, the residential is the one exception where we will pay half in that case.

Difficult to know what the criteria would be to offer help, pupil premium is means tested so it is a good starting place. Tamsin will speak to other schools to see what they do – need to find out if there a fair way.

14) Confidential

See confidential minutes

15) Date and time of next meeting & proposed dates for the rest of the year

FGB - May 9th

FGB – 4th July

Finance Committee - TBC

***A.O.B. needs to be raised and agreed by Bob 24 hours before the meeting**